

HOW TO ACCESS YOUR ACCOUNT




On Your Side[®]

CONGRATULATIONS! YOU'RE ALL SIGNED UP. NOW WHAT?

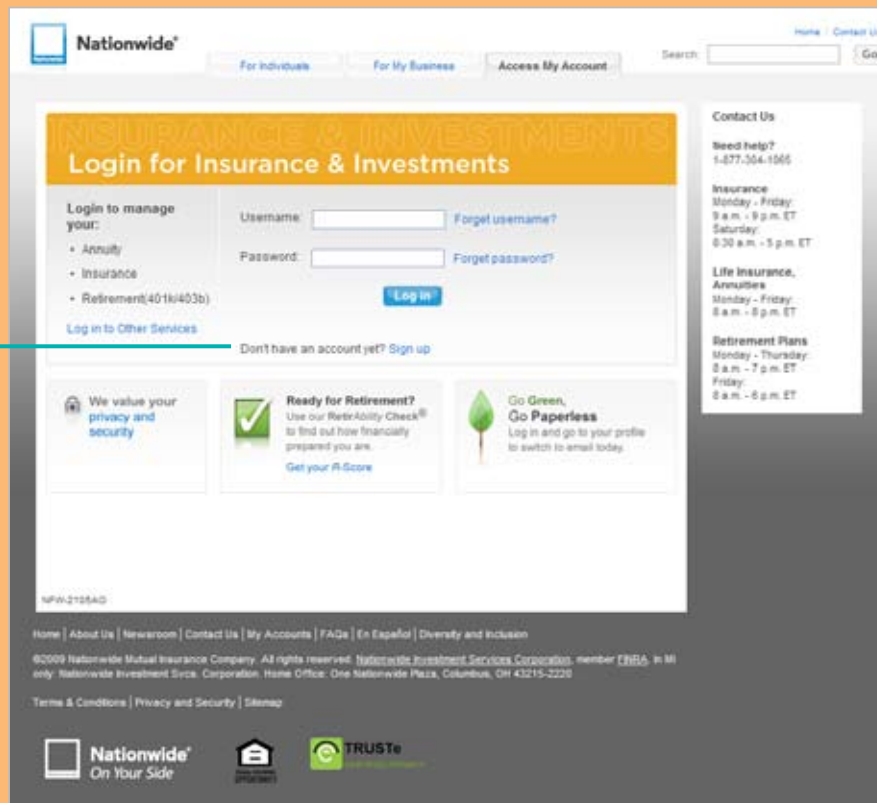
Use this step-by-step guide to learn how to get access to your new retirement plan account at nationwide.com/login.

Your retirement plan account gives you an opportunity to review your investment selections, manage your allocations and get important news about your plan — all online!

If you're confused by all these terms, not to worry. There's plenty of time to learn it all. But first, let's set up your account! 

STEPS:

- 1 Go to: nationwide.com/login
- 2 Under the login boxes in the middle of the page, select **Sign up**



On the “Sign up for Online Access” screen you will need to indicate if you are registering as an individual or manager of a trust, estate or corporation.

Then fill out your first name, last name, suffix, date of birth, Zip code and Social Security or Tax ID number.

STEP:

3 Verify your information

4 Enter: account/policy number(s)
(You can find this number in your enrollment book)

Nationwide
On Your Side

Sign Up for Online Access

1. Verify Identity | 2. Username and Password | 3. Security Questions | 4. Email Preferences

It's easy to sign up for online access to your Nationwide products. Start here. It takes just a few minutes.

Asterisk (*) indicates required field

Verify Identity

Be sure to enter the information of the **primary policyholder** or **contract owner** exactly as it appears on your most recent statement.

I'm registering as:

An individual

A manager of a trust, estate or corporation

First name:

*Last name:

Suffix:

* Date of birth: / / (mm/dd/yyyy)

* Zip code: Use your mailing address zip code.

* Social Security or Tax ID number: XXX-XX-XXXX or XX-XXXXXXX

Enter Account/Policy number(s)

Enter information for one of your accounts and we'll find all the others.

* Account/policy number: [Where do I find this number?](#)

We value your privacy & security

[Continue >](#)

HELPFUL TIP

Make sure you add the dash in your account/policy number. It should read XXX-XXXXX rather than XXXXXXXX

5 Click: continue

The next screen allows you to create your **Username** and **Password**.

Please review the instructions when creating them. Note: both username and password must be at least six characters long and must be a combination of both alpha and numeric characters (e.g., abcd1234).

Once you've created your own customized username and confirmed your password, please click the **Continue** button.

STEPS:

6 Create: username and password

The screenshot shows the Nationwide 'Sign up for Online Access' form. The header includes the Nationwide logo and 'On Your Side' tagline. The main heading is 'Sign up for Online Access' with a progress bar showing four steps: 1. Think about it, 2. Username and Password (current step), 3. Security Questions, and 4. Final Personalization. A 'Contact Us' button is visible in the top right corner. The form prompts the user to 'Choose a username then check to make sure it's available'. Below this, there are three input fields: 'Username' (containing 'abcd1234'), 'Password' (masked with asterisks), and 'Re-type password' (also masked). A 'Check availability' button is next to the username field. To the right of the input fields, there are two columns of instructions: one for the username (must be at least 6 characters, no spaces or special characters) and one for the password (must be at least 6 characters, must contain a number or special character, and cannot contain spaces). A 'Continue' button is at the bottom right of the form. A teal line with a circle containing the number 6 points to the 'Username' field.

7 Click: continue

The next screen allows you to create your security questions. These are only used if you forget your username and/or password and need to reset them online. You'll complete these three steps.

- A Choose one question from the drop down list of questions and answer it.
- B Choose one question from the next set of drop down questions and answer it.
- C Choose one question from the final set of drop down questions and answer it.

STEPS:

8 Create your security questions

Nationwide
On Your Side

Sign up for Online Access

1. Verify Identity 2. Username and Password 3. Security Questions 4. Final Preferences

Next, choose your security questions. If you forget your password, these questions will be used to confirm your identity.

Asterisk (*) indicates required field.

Security Questions

Question 1
* Select a security question: What was the name of your first childhood pet?
* Type the answer to your question: Jerry

Question 2
* Select a security question: In what city (full name) did you meet your spouse for the first time?
* Type the answer to your question: Jerry

Question 3
* Select a security question: What is the first name of the best man at your wedding?
* Type the answer to your question: Jerry

We value your privacy & security

[Back](#) [Continue](#)

9 Click continue

STEPS:

10

On this screen, you will need to verify your information and select your email preferences.

The screenshot shows a web form titled "Sign up for Online Access" with four progress steps: 1. Verify Identity, 2. Username and Password, 3. Security Questions, and 4. Email Preferences. The form includes a note: "You're almost done! To make sure we send you information when and how you want it, please enter your preferred email address and tell us your email preferences. Note: Email address is not case-sensitive." Below this is a section for "Email Address" with two input fields: "* Email:" and "* Re-type email:", both containing "dave12@nationwide.com". A note states: "Don't worry! We will not share or sell your email address to other companies." The next section is "Document Delivery Preferences" with a question: "* How would you like to receive information about your accounts?" and two radio buttons: "Email" (selected) and "Postal Mail". Below this is a checkbox: "I have read and accept the eDelivery Agreement" (checked). A note says: "Note: We'll send you only the types of email you request." The final section is "Electronic Services Agreement" with a paragraph: "This is your agreement to abide by the rules governing internet server access with Nationwide*" and a checkbox: "I have read and accept the Electronic Services Agreement" (checked). A note says: "You are required to read and accept the ESA by checking the box." At the bottom right, there is a lock icon and the text "We value your privacy & security". At the bottom left, there is a "< Back" button and at the bottom right, a "Send" button. The ID "NFW-1684AO" is visible at the bottom left of the form area.

11

Read and accept the Electronic Service Agreement

12

Click send

Congratulations!

You now have online access

Now that you have access to your online account, a world of possibilities is open to you.

You can use this site to:

- Check your balance and personal rate of return
- Reallocate your balance
- Get a summary of your retirement plan account balance

And much more!

Check it out today!

Have problems navigating the site: Call us at 1-888-867-5175.

• Not a deposit • Not FDIC or NCUSIF insured • Not guaranteed by the institution • Not insured by any federal government agency • May lose value



Nationwide®
On Your Side

The Nationwide Group Retirement Series includes unregistered group fixed and variable annuities and trust programs. The unregistered group fixed and variable annuities are issued by Nationwide Life Insurance Company. Trust programs and trust services are offered by Nationwide Trust Company, FSB, a division of Nationwide Bank. Nationwide Investment Services Corporation, member FINRA. In MI only: Nationwide Investment Svcs. Corporation. Nationwide Mutual Insurance Company and Affiliated Companies, Home Office: Columbus, OH 43215-2220. Nationwide, the Nationwide framemark and On Your Side are service marks of Nationwide Mutual Insurance Company.

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PNM-1075AO.4 (03/10)